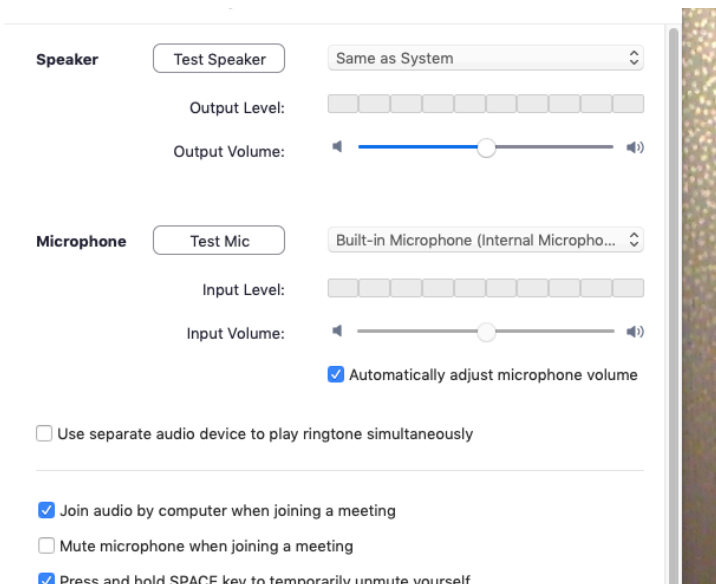
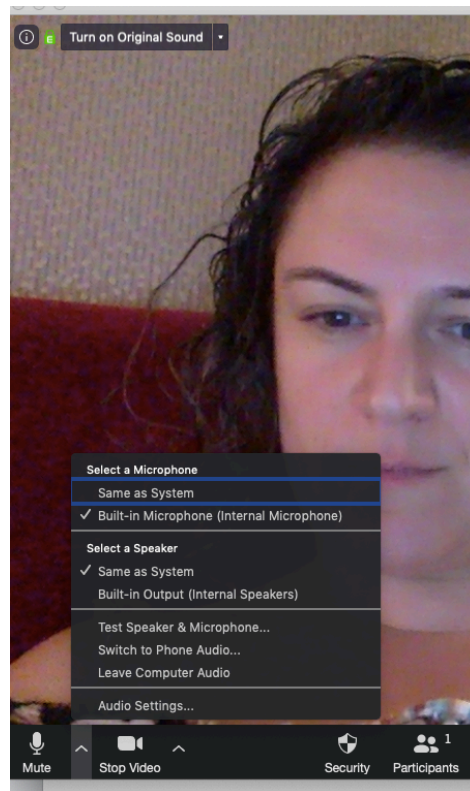


1 - Go to Audio settings by clicking on the arrow next to the mute/mic - You'll see a screen like this one -but with you in it, not me.

2 - Click on Audio Settings...

You'll see the below image....



3 - You'll see that "Automatically adjust microphone volume has a tick. UNTICK the box. So it should look like this....

4 - Now click on the Advanced button on the bottom right

5 - You'll see this screen.

6 - Tick "Show in-meeting option to "Enable Original Sound" from microphone"

7 - Change the two suppress options and select "disable" on the two options so that it looks like this.

